



MAYOR
Ron Smith

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Paul Anderson, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Neil C Krutz, ICMA-CM

**SPARKS CITY COUNCIL MEETING
CIP BUDGET WORKSHOP
12:00 p.m., Monday, March 25, 2019
Sparks City Hall, Lower Level, 431 Prater Way, Sparks, Nevada**

1. **Call to Order**
The CIP Budget Workshop was called to order by Mayor Ron Smith at 12:05 p.m.
2. **Roll Call**
Mayor Ron Smith, Council Members Donald Abbott, Ed Lawson, Paul Anderson, Charlene Bybee, Kristopher Dahir, City Manager Neil Krutz, and Acting City Clerk Lisa Hunderman, PRESENT. Acting City Attorney City Attorney Shirle Eiting. ABSENT: None.
3. **Pledge of Allegiance**
The Pledge of Allegiance was led by Police Chief Brian Allen.
4. **Public Comment**
None
5. **Agenda**
 - 5.1 **Approval of the Agenda (FOR POSSIBLE ACTION)**
Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: Move to approve the agenda as submitted.
Moved by: Council Member Bybee
Seconded by: Council Member Abbott
Yes: Council Members Abbott, Lawson, Anderson, Bybee, Dahir
No: None
Abstain: None
Vote: Motion passed unanimously, 5-0.
6. **Review and discussion of the proposed Capital Improvement Plan (CIP) for Fiscal Years 2020 through 2024.**

City Manager Krutz provided an overview of the workshop process for the Capital Improvement Plan budget. Separating the CIP budget presentation into a separate workshop allows for more

time and attention as it is an in depth and lengthy budget. City Engineer Jon Ericson introduced staff and provided an overview of how they coordinated the divisions within Community Services department to create the proposed budget.

Capital Projects Manager, Brian Cason, presented the proposed FY 20 CIP budget. The total proposed cost is estimated to be \$24,484,934. Priorities for the coming year include integrated road connectivity, bike and pedestrian paths, parks and open space, Victorian Square downtown upgrades, as well as maintenance of City-owned facilities and infrastructure.

Transportation

The total proposed cost of Transportation projects is \$3,710,818. Funding for these projects comes from fuel tax and franchise fees. Included is the citywide Pavement Condition Index (PCI), where the streets and roadways are rated for repair and replacement. The roads are inspected by city staff or third-party consultants and graded using a range from 0-100; the lower the rating, the poorer the condition of the road. The lower rated roads may require complete rehabilitation or reconstruction, where the roads with higher ratings may only require preventative maintenance such as slurry seal or minor patching. Average PCI is a formula of both newer and older streets. Mr. Cason provided charts and graphs depicting the average PCI in each area/ward. As of January 2019, average overall PCI for the city is 82. In 2005, our average PCI as 68.

City Manager Krutz provided comments regarding shifting funds to pay for additional road projects. He worked with staff to determine the allocation of funds between roads, parks, and the general fund. The recommendation is not to shift funds at this point. PCI is dropping off slightly, ½ point/year, and is generally in good shape. Council asked for a comparison for our road conditions with those of neighboring cities and counties. Transportation Manager, Amber Sosa, stated the City of Sparks is in about the same range as our neighbors but she could not provide an exact number. Mr. Krutz requested Mrs. Sosa provide the information at the April budget update. She will also include information on what a good average citywide PCI would be.

Total Street Rehabilitation Project costs are estimated to be \$2,080,000. These projects involve roads with a PCI of 0-50 and are broken down by areas/wards. Area 3 is exclusively maintained by Regional Transportation Commission (RTC). Areas 4 & 5 in northeast Sparks are starting to decline. Council asked the reason for the decline and Mrs. Sosa said age, weather, and traffic were all contributors to the deterioration of the roads.

Areas 1, 2, & 3 have 3 units slated for rehabilitation this coming year. Unit 1 is in the vicinity of Greenbrae Drive and McCarran Blvd, with the average PCI being 35. Unit 2 is in the vicinity of Pyramid Way and Wedekind Road, with the average PCI for this location being 39. Projects in Unit 3 are in three (3) different locations: Crabapple Hollow Ct, Richards Place, and Windsurfer Drive, with the average PCI being 24.

City Engineer Jon Ericson informed Council and Mayor that the worse street in Sparks is Richards Place, with a PCI of 3. It will be a complete reconstruction using concrete with a lifespan of 30-40 years. Council asked why Sparks allowed some streets to get so low in PCI. Mr. Ericson explained that Sparks participated in a process of scoring the streets and figuring how much it would cost to bring all streets up to standard. It was determined the City needed to spend an average of \$8 million/year for five (5) years to bring all streets to standard. Transportation Manager Amber Sosa

explained the reason why Richards Place was not replaced sooner was because there was a lot of development around the area, including a carwash and self-storage business, that involved cutting the street in several locations to build infrastructure. The Engineering staff didn't find it prudent to construct a new street and then allow it to be cut up immediately for development, so they delayed the reconstruction.

Corrective and Preventative Maintenance Projects (PCI between 50-100), with an estimated cost of \$375,000 include Area 2: west of Baring Blvd, near Reed High School at Shadow Lane.

Capital Projects

Capital Projects include city Facilities with an estimated cost of \$2,005,000, funded by 2% General Fund Transfer; IT Hardware for \$471,800, funded by Marijuana Business License Fees, and IT Software for \$500,000, funded by Marijuana Business License Fees, for a total of \$2,976,800. Capital projects include City Hall upgrades, Maintenance yard parking lot reconstruction, Fire Station #1 remodel, fuel management system for police, as well as numerous other projects.

Information Technology (IT)

The budget was presented by IT Manager Steve Davidek. Total estimated cost of IT projects for FY 20 is \$971,800. Mr. Davidek provided an overview of his plan to replace equipment including PC's, Notebooks, printers, mobile data terminals, and servers. Fiber Optic cables are aging, some of them more than 30 years old and are being replaced, as are traffic controllers.

IT encompasses numerous major systems including Accela, Unit4, OnBase, Office 365, and Novatime. There is a 20-year plan for replacing these systems to ensure they remain viable. This year, Novatime will receive some upgrades as will the wi-fi at city hall. The Fire departments and the Recreation building will receive wi-fi in FY20. The Recreation system will be replaced in the coming months. An agenda item will be presented to council in April for the purchase of the new system chosen by the Parks & Recreation department leaders. Some major system updates from last year include Accela Fire Prevention inspections, Environmental Control, and Code Enforcement will be added this summer.

Parks

The total cost of Parks Projects is estimated to be \$1,632,500. The funds come from franchise fees and GERP rental/lease fees. Some of these projects include a Marina All Abilities Playground and Golden Eagle Regional Park (GERP) field replacement. Synthetic turf replacement for softball infields 10-15 are planned for FY20. There is a plan in place to replace the remaining fields over the next eight (8) years. Council asked if there was a plan for additional fields in the future. Parks and Recreation Director Tracy Domingues stated there was a wish list to add additional flat fields as funding becomes available. Other parks projects include Burgess tennis court surface replacement, Pah Rah dog park and playground surface replacement, Poulakidas play structure and a new park, Black Hills Park.

Victorian Square Downtown

Victorian Square/Downtown projects have an estimated total cost of \$800,000, which are funded by room tax. The projects are broken down into eight (8) sections and include new lighting, tree planters, pavers, and electrical outlets for holiday tree lighting. As development continues, the locations planned for updates may need to be revised. For example, construction of the new Nugget Resort outdoor concert venue required resources to be shifted to projects at another location to allow for the demolition of Bourbon Square and construction of the new facility.

Community Development Block Grants (CDBG)

CDBG is federal funding for the improvement of residential neighborhoods with low to moderate income and include replacement of curb, gutter, and sidewalk.

Utilities: Sewer and Storm Drains

The total cost of Utility Projects is estimated to be \$10,186,896. These projects are funded by sewer/storm drain user fees as well as connection fees. Improvements to the Truckee Meadows Water Reclamation Facility (TMWRF) are included in these projects. The City of Sparks is responsible for one-third of the costs of all TMWRF improvements. Storm drain improvements will be made at Wingfield Hills, Rockwood Drive. The annual curb, gutter, and sidewalk projects will also be completed.

Motor Vehicles

The estimated cost of the Motor Vehicle replacement is estimated to be \$2,555,840. These projects include vehicle, equipment and fire apparatus replacement.

7. Comments

7.1 Comments from the Public

None

7.2 Comments from the Council and City Manager

Council thanked staff for the great job they are doing and for the presentation provided at the workshop.

8. Adjournment

Council was adjourned at 1:00 p.m.

RONALD E. SMITH, Mayor

ATTEST:

LISA HUNDERMAN, Acting City Clerk

>>>JT